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|  | FRANKSTON PRIMARY SCHOOL Student Codes of Conduct Policy | Developed 2018 Review: 2021 |
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PURPOSE:

As a parent, you play an influential role in the development of your child’s social understanding. At Frankston Primary School, we have strong core values which enable students to manage themselves in a socially competent manner.

Our school values are:

- 1. Respect:** This means treating one another and the school environment with consideration and courtesy.
- 2. Responsibility:** Developing responsibility for their own actions
- 3. Honesty:** This means communicating truthfully and in a tactful manner
- 4. Motivation:** This means to be stimulated, engaged and excited about a task. To perform at an optimum level
- 5. Friendliness:** This means creating a positive environment that allows everyone to feel comfortable, acceptable and cared for
- 6. Fairness:** Demonstrating understanding, compassion and support in a sincere manner.

NATURE:

We expect the Frankston Primary School parents to demonstrate the same values at all times within the school setting. As a parent you are expected to support your child in all their educational endeavours by giving praise and showing interest in their school activities.

We value harmonious social and friendly relationships that our students can use in the wider world. We believe that most situations can be resolved to the satisfaction of all parties. We aim to prepare our children for the challenges they may meet later in life, in partnership with you, their parents and guardians.

Our school community is committed to creating an educational environment that fosters the development of supportive caring relationships between students, parents and teachers. Our aim is to help our students develop a positive self esteem, personal responsibility and self discipline. Social skills and the teaching of values are incorporated into the school’s classroom programs. There is a focus on developing students’ understanding of their rights, class norms, responsibilities of others and appreciation of the worth of others.

IMPLEMENTATION:

At Frankston Primary School:

- Bullying has no place within our community and as such will not be tolerated. This is as true for adult-to-adult, adult-to-child interaction as it is for child-to-child
- Behaving in an aggressive and/or threatening manner towards staff is not appropriate. All interactions between members of our community must be in keeping with the school’s values
- Instances of bullying must quickly be brought to the attention of the Classroom Teacher, Assistant Principal or Principal so a solution may be achieved for all involved in the conflict

- Please try to have a positive and open mind. We all have bad days and at times events occur which don't always appear fair. However it is often the case that the injustice was not intentional, and many times not even apparent to others
- Always approach these situations in a spirit of co-operation, understanding and genuine partnership.
- You are a role model for your child. Your child copies your behaviour.

We attempt to resolve these issues through:

- Calm discussions between the parties directly involved whilst respecting the dignity of each and every person
- Being prepared to actively listen to another's point of view.
- Allowing correct procedures to be followed to allow all parties to be heard

If the conflict centres on a classroom issue:

- The first contact should always be with the classroom teacher.
- If a resolution is not reached then it is appropriate to involve the Principal with the aim of reaching a solution

Breach of this Code of Conduct Policy

All our children have the right to feel safe at school. There may be times when you feel that the action of another child has infringed the rights of your own child.

Under no circumstances is a parent or guardian to approach another child whilst they are in the care of the school to discuss or chastise them because of their actions towards their own child. Such an approach to the child may be seen to be an assault on the child and may have legal consequences. This can be seen as bullying behaviour by the parent.

You are encouraged to approach the class teacher or Principal to seek an equitable and peaceful solution.

Parents who breach the Code of Conduct will find themselves subject to further action by the school.

The consequences of a member of the School Community for breaching this Code of Conduct will be as determined at the Principal's discretion. These consequences include any one or more of the following:

- The School may ban any member of the School Community from attending any activity.
- The School may ban any member of the School Community from being on the School grounds in general.
- The School may direct that any parent may only communicate with members of the teaching staff through a nominated school representative.
- In the case of extreme or prolonged breach of this Code of Conduct by a parent, the school will take direction from the Department's Legal Branch
- The school will take such other steps at their discretion that are determined appropriate according to the nature of the breach.

Students' Rights

All students at Frankston Primary School have the right to:

- feel safe
- to be treated with respect
- be listened to
- be taught in a productive learning environment
- be accepted as individuals
- have their own property respected
- play without interference

Students' Responsibilities:

All students at Frankston Primary School have the responsibility to:

- be co-operative and considerate
- respect the rights of others and their property
- allow other students to learn and play without interference
- follow school rules and class norms
- use positive language
- assist others to feel safe and happy
- listen to others
- care for school resources

Parents' Rights:

All parents at Frankston Primary School have the right to:

- access the Principal, teachers and support staff involved in the education of their child
- communicate issues to staff that may affect a student's performance at school
- make mutually agreed upon appointments with staff
- be treated with respect and have their opinions heard and valued
- be regularly informed about their child's progress at school
- be informed regularly about school events and issues
- be actively involved in their children's education
- expect their children will be educated in a secure environment

Parents' Responsibilities:

All parents at Frankston Primary School have the responsibility to:

- respect all members of the school community demonstrating etiquette and manners
- instil in their children a positive attitude to learning, discipline and school
- support and contribute to the school's policies and curriculum
- support the staff to maintain a positive and safe learning environment and provide a high standard of education
- ensure your child conforms with the requirements of the school's dress code
- ensure your child attends school regularly and on time and provide the school with a written explanation of any absence

- inform the school if your contact information changes
- communicate openly, through correct channels, issues that may affect student's performance at school

Staff Rights:

All staff at Frankston Primary School have the right to:

- be treated with respect
- teach in an orderly and cooperative manner
- work in a safe, supportive and discrimination free environment
- be shown courtesy and consideration by all the school community
- be valued as a professional
- communicate with parents in an atmosphere of mutual respect
- feel secure as a member of a team
- have access to professional development
- be supported and assisted by parents in their child's learning

Staff Responsibilities:

All staff at Frankston Primary School have the responsibility to:

- create and maintain safe, positive, stimulating and challenging learning environments
- recognise the rights of students and parents
- fairly, reasonably and consistently implement the engagement and inclusion policy
- respond effectively to Department of Education and Early Childhood Development (DET) initiatives and priorities
- offer support to colleagues
- effectively communicate with their colleagues regarding all aspects of children's wellbeing
- attend professional development
- plan and assess for effective learning and report to parents on student progress
- encourage parent-teacher contact through newsletters, open nights, special events, interviews (formal and informal)
- encourage parent participation in educational programs and children's learning
- encourage the involvement of the community in our school



Codes of Conduct

Student Agreement

I have read Frankston Primary School's Student Code of Conduct. I understand that I am expected to follow the school rules, classroom norms, rights and responsibilities.

.....
Student's Name

.....
Student's Signature Date

Parent Agreement

I have discussed Frankston Primary School's Student and Parent Code of Conduct with my child and will assist and support them to follow the school rules, classroom norms, rights and responsibilities.

.....
Parent's Name

.....
Parent/Guardian's Signature Date